

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
JUNE 14, 2022
MINUTES

Conducted by Remote Participation

Call to Order

Chair Jonathan Gates called the meeting to order at 7:19 p.m. and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Community Time

No members of the community were present.

Approval of May 10 Meeting Minutes (vote)

Mr. Quinlan moved to approve the May 10 Meeting Minutes, Ms. Fennelly seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the minutes.

Election of Officers (vote)

On behalf of the nominating committee Ms. Radochia nominated Mr. Quinlan for Chair, Mr. Delmolino for Vice Chair, Mr. Gates for Trust Fund liaison, Ms. Calvin as Arlington Libraries Foundation liaison, Ms. Radochia as Friends of Robbins Library liaison, and Ms. Hampe as Friends of Fox liaison. Mr. Delmolino moved to approve the slate of officers. Ms. Hampe seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the Election of Officers.

Winfield Robbins Art Prints Working Group Recommendation

Ms. Nicolay reported that the Winfield Robbins Art Prints Working Group convened to select a finalist in the RFP process. Ms. Nicolay is communicating with the finalist to clarify questions on behalf of the Working Group and checking references for the firm. The Board discussed the Art Prints project. The Board deferred a vote and will reconvene on June 30 to vote on the recommendation of the Art Prints Working Group.

Dallin Papers Loan Agreement with Cyrus Dallin Art Museum

The Board discussed the Dallin Papers Loan Agreement. Ms. Nicolay thanked Town Counsel Doug Heim for the long term loan agreement. The Board decided they would like to see an insolvency clause in the agreement, and Ms. Nicolay will follow up with Town Counsel accordingly.

Poet Laureate Screening Committee Designee (vote)

The Board discussed the Poet Laureate Screening Committee. Mr. Quinlan moved to appoint Ms. Hampe as the Board's designee to the Poet Laureate Screening Committee. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved appointing Ms. Hampe as the Poet Laureate Screening Committee Designee.

Director of Libraries Hiring Process

Ms. Nicolay reported that Town of Arlington Human Resources Director Caryn Malloy will be leading the Director of Libraries Hiring Process. Ms. Malloy is looking for a Board representative to serve as a hiring panel. Acting Town Manager Sandy Pooler will be appointing the new Director of Libraries based on the recommendation of the hiring panel. Mr. Gates asked for Board members interested in serving on the hiring panel to notify Mr. Gates and Mr. Quinlan. The Board discussed the Library Director job description.

Proposed Bond Funding for Edith M. Fox Library

Mr. Delmolino discussed earmarked funds of \$1,000,000 for the Fox Branch Library in House Bill 4807, "An Act Financing the General Governmental Infrastructure of the Commonwealth." It was noted that this money is not allocated. Representatives Garballey and Rogers and Senator Friedman will work with the next administration to include this project under the bond cap. Mr. Delmolino shared information regarding next steps for this bond.

FY23 Library Trustees Meeting Schedule

Ms. Nicolay will share the FY23 Meeting Schedule.

Director's Report

Ms. Nicolay reported that the Adult Services team welcomed Sarah Regan. Library book groups are seeing over half of the participants attend meetings via Zoom, Children's department staff are visiting schools to promote summer reading, a new seed library launched at Fox, HVAC problems in the Local History room are resolved. Ms. Nicolay shared that she staffed a library table at the "Spring Fling" in the Heights and that she is planning her last projects including hiring the print specialist, organizing director tasks, and organizing digital files.

Foundation Liaison Update

Ms. Calvin reported that the Foundation is doing well. The year end appeal to those who haven't contributed this year continues. Ms. Calvin reported that Board member and former Board Chair Karin Barrett is leaving the area.

Friends Liaison Updates

Ms. Radochia reported that the cost of the Best Bees contract is rising, the Friends of Robbins have a tentative date of Nov. 4 for Music in Bloom, and welcomed a new volunteer coordinator, the Friends are looking ahead to an in-person meeting on August 2, and book sorting for Town Day scheduled for Sept. 17. There was no notice of a Friends of Fox meeting.

Communications and Announcements

There were no communications or announcements.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: June 30, special meeting. August 9, 2022

The Board will hold a special meeting on June 30 to vote on the Art Prints Working Group's recommendation for Print Specialist. The next full meeting of the Board of Library Trustees will be August 9, 2022.

Adjournment (vote)

Ms. Hampe moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Ms. Fennelly voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The meeting adjourned at 9:33 p.m.

Materials Distributed:

- June 14, 2022 Meeting Agenda
- May 10, 2022 Meeting Minutes
- Dallin Papers Loan Agreement
- Library Director's Report, May 2022 with Circulation Report